

# Project Name

SCR# - Module: Add Employee Landing Page

SCR# - Module: Manage Command Approval

SCR# - Module: Manage Service Agreement

**Module: Add Employee Landing Page SCR#**

New Eligible Module User

# SCR# - Module: Add Employee Landing Page

CONTROLLED UNCLASSIFIED INFORMATION

Navigation bar: Dashboard | My Info | **Manage Career** | Manage Employees | Manage Workforce | Manage System | Reports | MIS | Announcements | FIND... | **Guidance and Documents** | Testerbuild-P T Testuser

Acquisition Professional Membership	Certification	DON Continuous Learning	Experience	Training	Tuition Assistance
AP Membership History	Certification History	Search for DON CL Training	Experience History	Search for DAU Training	<b>AWTAP Overview</b>
Manage AP Membership Requests	Manage Certification Requests	Manage Registration Requests	Manage Experience Requests	Training History	AWTAP Participant Request Process
Guidance and Documents		CL Cycle Detail		Manage Registration Requests	Manage Educational Development Plan
		Manage CL Hours			Guidance and Documents
		Guidance and Documents			

# SCR# - Module: Add Employee Landing Page

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Dashboard

My Info

Manage Career

Manage Employees

Manage Workforce

Manage System

Reports

MIS

Announcements

FIND...

## EDSAP Overview

Home > Manage Career > Educational Development > EDSAP Overview

The Department of the Army (DA) Acquisition workforce Skills Enhancement Program (AEP) supports DA's acquisition workforce (AW) members in meeting modern acquisition workforce requirements and (MWR) educational goals for the applicant's primary acquisition career field.

The acquisition workforce Skills Enhancement Program (AEP) is an opportunity provided to the DA's acquisition workforce (AW) to assist them in meeting acquisition-related educational goals. AEP member career funding is limited to one educational goal only and is not a DA's reimbursement program, meaning that funding goes directly to the school, not the student. If you are a member in support of a DA's acquisition program, meaning that funding goes directly to the school, not the student, if you are a member in support of a DA's acquisition program and submitting an Educational Development Plan (EDP), you will receive direct funding for your educational goals with your supervisor.

For more information on the program and terms of service, visit [the program website](#) and [submitting an Educational Development Plan \(EDP\)](#).

I am eligible and ready to proceed.

I'm interested, tell me more.



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Dashboard My Info **Manage Career** Manage Employees Manage Workforce Manage System Reports MIS Announcements

## Job Opportunity

Job Title: [\[Job Title\]](#) Location: [\[Location\]](#)

The Department of Information Technology is seeking a highly motivated individual to join our team. This position is responsible for providing technical support and managing IT resources. The successful candidate will have a strong background in IT and excellent communication skills.

The successful candidate will be responsible for providing technical support and managing IT resources. This position is a full-time, permanent position. The successful candidate will have a strong background in IT and excellent communication skills. The position is located in the Department of Information Technology, and the successful candidate will be responsible for providing technical support and managing IT resources.

For more information, please visit our website at [\[Website URL\]](#) or contact us at [\[Phone Number\]](#).



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**Employee Self-Service**

**My Career**

**My Profile**

**My Education**

**My Training**

**My Performance**

**My Compensation**

**My Benefits**

**My Time**

**My Documents**

**My Alerts**

**My Settings**

**My Help**



New Ineligible Module User

# SCR# - Module:

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Navigation menu: Dashboard, My Info, **Manage Career**, Manage Employees, Manage Workforce, Manage System, Reports, MIS, Announcements, FIND..., **Guidance and Documents**, Testerbuild-P T Testuser

Acquisition Professional Membership	Certification	DON Continuous Learning	Experience	Training	Tuition Assistance
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Manage AP Membership Requests	Manage Certification Requests	Manage Registration Requests	Manage Experience Requests	Training History	AWTAP Participant Request Process
Guidance and Documents		CL Cycle Detail		Manage Registration Requests	Manage Educational Development Plan
		Manage CL Hours			Guidance and Documents
		Guidance and Documents			



Existing Module User

# SCR# - Module:

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Acquisition Professional Membership	Certification	DON Continuous Learning	Experience	Training	Tuition Assistance
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Guidance and Documents		CL Cycle Detail		Manage Registration Requests	Manage Educational Development Plan
		Manage CL Hours			Guidance and Documents
		Guidance and Documents			

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## Employee Information

Employee Information

The Department of Management and Information Systems (DMIS) is responsible for the management and maintenance of the Department's information systems. This includes the development, implementation, and maintenance of information systems that support the Department's operations.

The Department of Management and Information Systems (DMIS) is responsible for the management and maintenance of the Department's information systems. This includes the development, implementation, and maintenance of information systems that support the Department's operations.

Employee Information

Manage EDP

# SCR# - Module:

[Blurred header text]

Status/Edit

[Blurred text]

[Blurred text]

Status - Registrar Pending

Manage

- [Print your entire EDP](#)
- [Edit EDP information](#)
- [Manage Grades](#)

Courses by Fiscal Year

Your EDP includes coursework in each of the fiscal years listed below. The courses shown are scheduled in the current fiscal year. If you would like to view courses scheduled in a different year, click on the fiscal year to display a list of those courses.

[2004](#) | [2005](#) | [2006](#) | 2020

### Courses scheduled toward educational goal

College/University	Course Number	Course Title	Start Date	Completion Date	Funds Requested	Credits	Cost
--------------------	---------------	--------------	------------	-----------------	-----------------	---------	------

No Courses Added.

### Courses completed toward educational goal

College/University	Course Number	Course Title	Start Date	Completion Date	Funds Requested	Grade
N/A	ENG 101	Engineering Introduction	Jan 1 2020	Feb 1 2020	No	N/A

Total Credits on [Blurred] 43



# Module Participant Request Process

# SCR# - Module:

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Navigation bar: Dashboard | My Info | **Manage Career** | Manage Employees | Manage Workforce | Manage System | Reports | MIS | Announcements | FIND... | **Guidance and Documents** | Testerbuild-P T Testuser

Acquisition Professional Membership	Certification	DON Continuous Learning	Experience	Training	Tuition Assistance
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Guidance and Documents		CL Cycle Detail		Manage Registration Requests	Manage Educational Development Plan
		Manage CL Hours			Guidance and Documents
		Guidance and Documents			

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## Employee Self-Service

Employee Self-Service

Employee Self-Service

- 1. Employee Self-Service
- 2. Employee Self-Service
- 3. Employee Self-Service
- 4. Employee Self-Service
- 5. Employee Self-Service
- 6. Employee Self-Service
- 7. Employee Self-Service
- 8. Employee Self-Service
- 9. Employee Self-Service

Employee Self-Service

Manage Command Approval SCR#  
Manage Service Agreement SCR#



# SCR# - Module:

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## Search for Employee

**Search Criteria**

Last Name:  First Name:  Email:





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Dashboard My Info Manage Career Manage Employees Manage Workforce Manage System Reports MIS Announcements  [Guidance and Documents](#)

Search for Employee

**Student Information** [View Transcript](#)

Name:	ACQ:	Yes	Supervisor:				
Major Claimant:	NADP:	No	Supervisor Email:				
Job Code:	Functional Area:	Business - Financial Management	Supervisor Phone:				
Rank/Grade:	Certified to Tier Required:	Yes					
Student Email:	Valid CL Certificate:	Yes					
Student Phone:	Highest Education:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Degree (1)</th> <th>Major:</th> </tr> <tr> <td>Bachelor</td> <td>Business - Financial Management</td> </tr> </table>		Degree (1)	Major:	Bachelor	Business - Financial Management
Degree (1)	Major:						
Bachelor	Business - Financial Management						

**Information**

Status	Date Applied	Date Resubmitted
Registrar Pending	Mar 3 2023	May 2 2023

**Command Approval** [Add Command Approval Form](#)

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
No Command Approval Form Found.					

**Service Agreement** [Add Service Agreement](#)

Action	Document Name	Employee Signed Date	Uploaded By	Upload Date
No Service Agreement Found.				

# Manage Command Approval

# SCR# - Module:

CONTROLLED UNCLASSIFIED INFORMATION

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Dashboard My Info Manage Career Manage Employees Manage Workforce Manage System Reports MIS Announcements  [Guidance and Documents](#)

Employee Information

Search for Employee

### Student Information

[View Transcript](#)

Name: [Redacted] ACQ: Yes Supervisor: [Redacted]  
Major Claimant: [Redacted] Supervisor Email: [Redacted]  
Job Code: [Redacted] Supervisor Phone: [Redacted]  
Rank/Grade: [Redacted]  
Student Email: [Redacted]  
Student Phone: [Redacted]

### EDP Information

Status: Registrar Pending

### Add Command Approval Form

**Document**

Document File\*:  No file chosen  
\*Max file size: 2mb Allowable file types: .pdf

Document Title: Command Approval Form

Document Type: Signed Document

Command\*: --- Select a Command ---

Command Approved Date\*:

### Command Approval

[Add Command Approval Form](#)

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
No Command Approval Form Found.					

### Service Agreement

[Add Service Agreement](#)

Action	Document Name	Employee Signed Date	Uploaded By	Upload Date
No Service Agreement Found.				

# SCR# - Module:

## Student Information

Command Approval Form updated successfully.

Command Approval Form updated successfully.

Search for Employee

Student Information				View Transcript					
Name:		ACQ:	Yes	Supervisor:					
Major Claimant:		NADP:	No	Supervisor Email:					
Job Code:		Functional Area:	Business - Financial Management	Supervisor Phone:					
Rank/Grades:		Certified to Tier Required:	Yes						
Student Email:		Valid CL Certificate:	Yes						
Student Phone:		Highest Education:	<table border="1"> <tr> <th>Degree: (1)</th> <th>Major:</th> </tr> <tr> <td>Bachelor</td> <td>Business - Financial Management</td> </tr> </table>			Degree: (1)	Major:	Bachelor	Business - Financial Management
Degree: (1)	Major:								
Bachelor	Business - Financial Management								

Information		
Status	Date Applied	Date Resubmitted
Registrar Pending	Mar 5 2023	May 2 2023

Command Approval					
Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>	Command_Approval_Form.pdf		Mar 1 2023		Mar 12 2023

Service Agreement					Add Service Agreement
Action	Document Name	Employee Signed Date	Uploaded By	Upload Date	
No Service Agreement Found.					

# SCR# - Module:

## Manage Employees

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Command Approval Form updated successfully.

Search for Employee

### Student Information [View Transcript](#)

Name:	ACQ:	Yes	Supervisor:
Major Claimant:			Supervisor Email:
Job Code:			Supervisor Phone:
Rank/Grade:			
Student Email:			
Student Phone:			

#### Edit Command Approval Form

Document File*:	<input type="button" value="Choose File"/> AW/TAP - ED... Approval.pdf <small>*Max file size: 2mb Allowable file types: .pdf</small>
Document Title:	Command Approval Form
Document Type:	Signed Document
Command*:	NAVTAR
Command Approved Date*:	Mar 1 2023

### Information

Status  
Registrar Pending

### Command Approval

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>	AWTAP_Command_Approval_Form.pdf		Mar 1 2023		Mar 12 2023

### Service Agreement [Add Service Agreement](#)

Action	Document Name	Employee Signed Date	Uploaded By	Upload Date
No Service Agreement Found				



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DEPARTMENT OF THE NAVY
eDACM
Sustaining the Naval Acquisition Workforce

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Guidance and Documents

Command Approval Form updated successfully.

Search for Employee

Student Information
View Transcript

Name:		ACQ:	Yes	Supervisor:	
Major Claimant:		<div style="background-color: #002060; color: white; padding: 5px; border: 1px solid #002060;"> <b>Delete Command Approval Form</b> </div>		Supervisor Email:	
Job Code:		You have indicated you wish to <b>delete</b> the following Command Approval Form:		Supervisor Phone:	
Rank/Grade:		<div style="border: 1px solid #ccc; padding: 5px; margin: 5px auto; width: 80%;">                     Name:                 </div>			
Student Email:		This action <b>CANNOT</b> be undone. Press OK to delete this Command Approval Form.			
Student Phone:		<div style="display: flex; justify-content: center; gap: 10px;"> <span style="background-color: #ff9900; color: white; padding: 5px 10px;">OK</span> <span style="background-color: #002060; color: white; padding: 5px 10px;">Cancel</span> </div>			

Information

Status	Date Applied	Date Resubmitted
Registrar Pending	Mar 5 2023	May 2 2023

Command Approval

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>	_Command_Approval_Form.pdf		Mar 1 2023		Mar 12 2023

Service Agreement
Add Service Agreement

Action	Document Name	Employee Signed Date	Uploaded By	Upload Date
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# SCR# - Module:

CONTROLLED UNCLASSIFIED INFORMATION

Dashboard My Info Manage Career Manage Employees Manage Workforce Manage System Reports MIS Announcements  [Guidance and Documents](#)

Command Approval Form updated successfully.

**Student Information** [View Transcript](#)

Name:	ACQ:	Yes	Supervisor:				
Major Claimant:	NADP:	No	Supervisor Email:				
Job Code:	Functional Area:	Business - Financial Management	Supervisor Phone:				
Rank/Grade:	Certified to Tier Required:	Yes					
Student Email:	Valid CL Certificate:	Yes					
Student Phone:	Highest Education:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Degree: (1)</th> <th>Major:</th> </tr> <tr> <td>Bachelor</td> <td>Business - Financial Management</td> </tr> </table>		Degree: (1)	Major:	Bachelor	Business - Financial Management
Degree: (1)	Major:						
Bachelor	Business - Financial Management						

**Information**

Status	Date Applied	Date Resubmitted
Registrar Pending	Mar 5 2023	May 2 2023

**Command Approval** [Add Command Approval Form](#)

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
No Command Approval Form Found.					

**Service Agreement** [Add Service Agreement](#)


Action	Document Name	Employee Signed Date	Uploaded By	Upload Date
No Service Agreement Found.				



# Manage Service Agreement

# SCR# - Module:


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DEPARTMENT OF THE NAVY

## eDACM

*Sustaining the Naval Acquisition Workforce*



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Guidance and Documents

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Manage Employees
Search for Employee

**Student Information**
View Transcript

Name: [REDACTED]	ACQ: Yes	Supervisor: [REDACTED]				
Major Claimant: [REDACTED]	NADP: No	Supervisor Email: [REDACTED]				
Job Code: [REDACTED]	Functional Area: Business - Financial Management	Supervisor Phone: [REDACTED]				
Rank/Grade: [REDACTED]	Certified to Tier Required: Yes					
Student Email: [REDACTED]	Valid CL Certificate: Yes					
Student Phone: [REDACTED]	Highest Education:					
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="text-align: left;">Degree: (1)</th> <th style="text-align: left;">Major:</th> </tr> <tr> <td>Bachelor</td> <td>Business - Financial Management</td> </tr> </table>	Degree: (1)	Major:	Bachelor	Business - Financial Management	
Degree: (1)	Major:					
Bachelor	Business - Financial Management					

**Information**

Status	Date Applied	Date Resubmitted
Registrar Pending	Mar 5 2023	May 2 2023

**Command Approval**
Add Command Approval Form

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
No Command Approval Form Found.					

**Service Agreement**
Add Service Agreement

Action	Document Name	Employee Signed Date	Uploaded By	Upload Date
No Service Agreement Found.				

# SCR# - Module:

CONTROLLED UNCLASSIFIED INFORMATION

Dashboard My Info Manage Career Manage Employees Manage Workforce Manage System Reports MIS Announcements  [Guidance and Documents](#)

Search for Employee

### Student Information

[View Transcript](#)

Name: [Redacted]  
Major Claimant: [Redacted]  
Job Code: [Redacted]  
Rank/Grade: [Redacted]  
Student Email: [Redacted]  
Student Phone: [Redacted]

Supervisor: [Redacted]  
Supervisor Email: [Redacted]  
Supervisor Phone: [Redacted]

### Add Service Agreement

**Document**

**Document File\*:**  No file chosen  
\*Max file size: 2mb. Allowable file types: .pdf

**Document Title:** [Redacted] Service Agreement

**Document Type:** Signed Document

**Employee Signed Date\*:**

### Information

Status: Registrar Pending

### Command Approval

[Add Command Approval Form](#)

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
No Command Approval Form Found.					

### Service Agreement

[Add Service Agreement](#)

Action	Document Name	Employee Signed Date	Uploaded By	Upload Date
No Service Agreement Found.				

# SCR# - Module:

[Blurred text]

Command Approval Form updated successfully.

Search for Employee

Student Information				View Transcript	
Name:	[Blurred]	ACQ:	Yes	Supervisor:	[Blurred]
Major Claimant:	[Blurred]	NADP:	No	Supervisor Email:	[Blurred]
Job Code:	[Blurred]	Functional Area:	Business - Financial Management	Supervisor Phone:	[Blurred]
Rank/Grade:	[Blurred]	Certified to Tier Required:	Yes		
Student Email:	[Blurred]	Valid CL Certificate:	Yes		
Student Phone:	[Blurred]	Highest Education:			
		Degree: (1)	Major:		
		Bachelor	Business - Financial Management		

Information		
Status	Date Applied	Date Resubmitted
Registrar Pending	Mar 5 2023	May 2 2023

Command Approval						Add Command Approval Form
Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date	
No Command Approval Form Found.						



# SCR# - Module:

CONTROLLED UNCLASSIFIED INFORMATION

Dashboard My Info Manage Career Manage Employees Manage Workforce Manage System Reports MIS Announcements  Guidance and Documents

**Manage Employees**

Student Information View Transcript

Name: [REDACTED]

Major Claimant: [REDACTED]

Job Code: [REDACTED]

Rank/Grade: [REDACTED]

Student Email: [REDACTED]

Student Phone: [REDACTED]

**Delete Service Agreement**

You have indicated you wish to **delete** the following Service Agreement:

Name: [REDACTED]

This action **CANNOT** be undone. Press OK to delete this service agreement.

OK
Cancel

Supervisor: [REDACTED]

Supervisor Email: [REDACTED]

Supervisor Phone: [REDACTED]

Information

Status	Date Applied	Date Resubmitted
Registrar Pending	Mar 5 2023	May 2 2023

Command Approval Add Command Approval Form

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
No Command Approval Form Found.					

Service Agreement

Action	Document Name	Employee Signed Date	Uploaded By	Upload Date
<a href="#">View</a>   <a href="#">Edit</a>   <a href="#">Delete</a>	Service_Agreement.pdf	Mar 1 2023	[REDACTED]	Mar 12 2023



# SCR# - Module:

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Dashboard My Info Manage Career Manage Employees Manage Workforce Manage System Reports MIS Announcements  [Guidance and Documents](#)

Service Agreement updated successfully.

[Search for Employee](#)

### Student Information [View Transcript](#)

Name:	[REDACTED]	ACQ:	Yes	Supervisor:	[REDACTED]
Major Claimant:	[REDACTED]	NADP:	No	Supervisor Email:	[REDACTED]
Job Code:	[REDACTED]	Functional Area:	Business - Financial Management	Supervisor Phone:	[REDACTED]
Rank/Grade:	[REDACTED]	Certified to Tier Required:	Yes		
Student Email:	[REDACTED]	Valid CL Certificate:	Yes		
Student Phone:	[REDACTED]	Highest Education:			
		Degree: (1)	Major:		
		Bachelor	Business - Financial Management		

### Information

Status	Date Applied	Date Resubmitted
Registrar Pending	Mar 5 2023	May 2 2023

### Command Approval [Add Command Approval Form](#)

Action	Document Name	Command	Command Approved Date	Uploaded By	Upload Date
No Command Approval Form Found.					



# Registrar EDP Approval

# SCR# - Module:

EDP Revision

06 Nov 2022 15:41: Deleted course "Fundamentals of Macroeconomics" from FY 2004 by rescuser, Testerbuld-P T (Registrar).  
20 Oct 2020 16:20: Added "Engineering Introduction" in FY 2020.

**Required Forms**

Command Approval Form: [View Attachment](#) | [Delete Attachment](#)

Participant Service Agreement: [View Attachment](#) | [Delete Attachment](#)

**Required for Approval**

Please check the box if the statement applies to this employee. If the statement does not apply, the application must be rejected.

Employee meets minimally acceptable performance standards and is not pending disciplinary action

**N/A** Employee is demonstrating progress toward certification

I have verified that the employee meets the tenure requirement

[Add Document](#)